

Join Our Remote Team at RelaxCup Software Lab – A Global IT & Business Company

Website: [www.RelaxCup.net]

Location: Remote | Flexible Time Zone | Global Team

Type: Volunteer-to-Hire | Paid Internship | Skill-Based Pay Increase

Open Positions

We are hiring for **multi-role remote positions**. Apply based on your interest and skill level:

1. **Remote IT Assistant (Intern or Trainee)**
2. **Digital Marketing & Content Assistant**
3. **Business Development Associate**
4. **Remote Administrative Coordinator**
5. **Recruitment & Outreach Intern**
6. **Sales Support & Client Communication Assistant**
7. **General Virtual Assistant (Multi-role)**

You may work across different roles depending on your growth and interest.

Why Join RelaxCup?

At **RelaxCup**, we believe in giving opportunities to passionate individuals ready to learn and grow with us. We're restarting operations with a vision to build a **strong remote-first team**. While we are currently supporting the company from our own pocket, our **volunteer-to-paid** model ensures you get:

- **Hands-on experience with real projects**
 - **International networking & global communication**
 - **Exposure to multiple industries**
 - **Path to paid, long-term employment – either with us or our partners**
 - **Mentorship and skill-building** in tech, marketing, communication, hiring, and more
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Working Hours & Expectations

- **12 hours per day commitment**, out of which:
 - **10 hours productive work**
 - **2 hours personal time** (lunch, prayer, breaks – completely flexible)
 - **No multitasking with personal activities** during work hours
 - **Daily availability is expected**, unless agreed otherwise
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Pay Structure

- Initial phase is volunteer-based, but you still get a basic compensation
 - Before starting full onboarding, you will be assigned a **trial project** to complete.
 - **This trial project is unpaid**, and is used only to assess your skills and fit.
 - If your project is **approved**, you will begin receiving payment from that point forward.
 - As your skills, contribution, and commitment grow, your pay will increase
 - Pay raise decisions are based on merit, not time spent
 - You will **never work for free** once you're onboarded
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Tools & Requirements

You must be willing to work with:

- A set of **essential software tools** (we will provide the list)
 - Remote screen-sharing and task collaboration tools
 - Recording tools for submitting updates or learning tasks
 - **Stable internet + working computer**
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Responsibilities May Include

- Digital outreach, social media, email follow-up
- HR/recruiting assistance (shortlisting, messaging)
- Data entry, spreadsheet work, documentation
- Business development research
- Customer and partner communication
- Other admin or support tasks

You will be trained as needed and supported by our senior team.

Evaluation & Onboarding

- **No immediate hire** – you'll first go through a short **evaluation phase**
 - During this time, your **reliability, communication, and work ethic** will be assessed
 - Once cleared, you will become a core part of our team with **progressive responsibilities and pay**
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Time Zones

Our core team works on **Eastern Standard Time (EST)** – e.g., if it's 12 PM here, it may be 9 PM in your country. You can choose your 12-hour block based on availability.

✓ Ready to Apply?

1. Fill out the **onboarding form** (we'll send the link)
 2. Get the **software list**
 3. Set up your device
 4. Join the training and trial phase
 5. Become part of **RelaxCup's remote transformation journey**
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📖 Final Note

Work is work. We support learning and flexibility, but we **do not accept excuses or delays** once the job starts. This is a real opportunity for those serious about career growth.

Apply now and become part of a diverse, dedicated, and global team.

RelaxCup – Empowering People Through Tech & Business